

The BankLink System is designed to save time and money for businesses like yours, by turning the hours that you spend on your accounts each month into minutes.

So do yourself a favour, and make sure that the precious time you have left at the end of the week isn't wasted on accounting and data entry. Your Accountant has everything you need to get started with The BankLink System.

### **Who is BankLink?**

BankLink is a Company that has been providing services to accounting practices for over 20 years to help businesses save time and money. The BankLink System is now used by around 200,000 businesses throughout Australia and New Zealand.

*Get started with The BankLink System and start saving time, stress and hassle when it comes to doing your books.*

*Contact your Accountant today.*

**Turn the hours  
you spend  
on your accounts  
into minutes.**



*Spend less time on your accounting, and do more of the things you like best*

**BankLink**  
Streamlined Accounting





## What is The BankLink System?

The BankLink System is used by accountants to complete their clients' bookwork efficiently and accurately. BankLink provides information for over 200,000 business bank accounts just like yours every month.

BankLink works by collecting an electronic copy of your bank statement data (once you have given permission of course) directly from your financial institution, and delivering this straight to your Accountant.

### BankLink SYSTEM



-  Your business makes transactions
-  The transactions are recorded by your bank and other financial institutions
-  Your Accountant receives the transactions electronically and uploads this data into their general ledger system
-  You receive your completed GST & Tax returns, plus financial reports

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*"I wouldn't dream of doing my accounts without BankLink. I don't need accounting skills, it is fast and most importantly, it means that I don't waste time I would much rather spend on my business."*

**Ed White**, Farmer

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## What are the benefits for me?

BankLink frees you from sending your bank statements and cheque butts to your Accountant and frees you from needing to hire expensive bookkeepers. Most of all, it frees you from the need to spend hours writing out records or at the computer doing the books.

You don't need to search for missing bank statements and you may also be able to retain your invoices at your place of work – great when you need to refer to them.

BankLink frees up your time – and lets you spend more time on important things like running your business, or heading to the beach!

## Is BankLink secure?

An electronic copy of your bank statement is sent to your Accountant under strict security measures, in accordance with the requirements of all the major banks. The transaction data is in encrypted form and cannot be accessed by anyone other than your Accountant.

Your Accountant cannot register with BankLink until you have given them the authority, and at no time does your Accountant or BankLink have the ability to change any details or transactions. There is no need to supply your PIN. BankLink is a totally separate system from Internet Banking and you still receive your printed bank statement from your bank as usual.

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*"BankLink allows me to focus on running my business – instead of spending heaps of time learning how to do accounting or operate the computer."*

**John Marshall**, Tradesman

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## How does BankLink work for me?

Once you have given your Accountant authority to use BankLink for your data processing, they will receive an electronic copy of your bank statements.

When your Accountant receives this data, they will use The BankLink System operating at their office to process as many of the transactions as they can to save you time and hassle.

For those transactions where additional information is required from you, your Accountant will request this information from you in one of a number of ways:

- by posting or faxing you a BankLink Coding Report to complete and return, or:
- by emailing you a BankLink Notes data file to complete and email back, or:
- by sending you a BankLink Books data file for you to code and complete yourself.

Regardless of which method your Accountant uses to gather information from you, you will be delighted at just how quick and easy it is with BankLink – in fact many small businesses who used to spend hours doing their accounts each month now take just minutes to provide all the information their accountant needs!

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*"Clients love it! They love the fact that there are no more cash books. They love the fact that their bank statements don't need to be chased or touched by us anymore."*

**Malcolm McLean**, Kilara Partners, Accountants

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